



Footnotes¹

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September-October 2004

Book discussions for the blind make big difference in the lives of many Iowans

When Karen Keninger, library director for the Department for the Blind, joined the All Iowa Reads committee, her mission was clear: She wanted her library patrons to have the same opportunity to enjoy and discuss books as the rest of the people in Iowa. But first, Keninger had two major problems to solve.

"First, our patrons can't read standard print," said Keninger. The library provides books on tape and in Braille, but to meet the demand, the chosen book had to be taped and Brailled along with the discussion guides so people had the materials. The second problem was more troublesome.

"Our patrons are scattered throughout the state, some in small towns, others on farms and none of them can drive," explained Keninger. "How could they get to the book discussions?" The answer was actually simpler than Keninger and her staff thought: They would hold them over the telephone.

Not only do her customers all have telephones, but the department has conference telephone call capabilities. The system can only accommodate seven participants plus the discussions leader, "but that's been a good number since it gives everyone a chance to talk," said Keninger.

"The project has really taken off," she noted. "People all over the state are participating. Some are homebound, some are in the hospital, but they can all read their talking books or Braille and have their say from the comfort of their homes."

So far, Keninger and her staff have had 22 phone participants who have discussed eight books, including the All Iowa Reads selection. Another group of 21 people meets in Clinton, Ia. only to discuss the All Iowa Reads book.

"We plan to continue these discussion groups because they are meeting an important need for our patrons -- the need to interact with each other and to exchange ideas and viewpoints. The books form the basis of the discussions, but it's the human interaction, the opportunity to share and express ideas and to hear what others have to say that brings real value to these and other book discussions," Keninger said.

Some of the comments the staff have received from the book discussions include:

"I live for my talking books, and then to talk about them...what a treat."

"I feel like a new person after we have met. I have found a new circle of friends."

"We are discussing the same books that our local library is, and it gives me real pride to know I am up-to-date in my reading."

"I am being stretched in my reading and find there is a lot of life in these new genres."

"Please thank whoever came up with this plan and tell them they have made a huge difference in my life."

For more information about the Iowa Library for the Blind and Physically Handicapped, call 1-800-362-2587.



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Library and communities: What do city officials think?

State Library consultant, Sandy Dixon, traveled to nine Iowa towns this summer with members of the Iowa League of Cities.

In her presentation, Dixon showed the video *Libraries Reach for the Future*, and asked city leaders to take a survey on what they thought were the most important things a public library does for its community. She also talked about how libraries are funded, the impact of the FY04 budget cuts as a result of the Reinvention Bill, an overview of library governance such as the authority of public library boards and the special library levy.

The answers to Dixon's survey affirm the significance of the public library. When asked "what are the three most important things a library does for its community," officials answered as follows:



Sandy Dixon

- 73% - Help children develop a love of reading
- 62% - Provide computers and Internet access for people who don't have them
- 37% - Provide books and movies for pleasure and recreation
- 36% - Serve as a place where people can learn on their own about what interests them
- 28% - Provide elementary and high school students with resources to support their formal education
- 23% - Support democracy by providing information from all points of view
- 16% - Provide local history and genealogical information
- 10% - Provide reliable, quality information for making personal and business decisions
- 8% - Help from a librarian in finding the right book or information
- 6% - Serve as a gathering place for the community, a symbol of local community pride
- 1% - Serve as an anchor for downtown businesses

The survey was not scientific because it was not random and included primarily small Iowa cities, defined by the League as under 1,500 population. Cities visited were Lime Springs, Treynor, State Center, Lost Nation, Truro, Leland, Hull, Agency and Odebolt.

According to Dixon, the results mirror the recommendations in *The Future's in the Balance: A Toolkit for Libraries and Communities in the Digital Age* by the Benton Foundation, 1998. The recommendations are based on the public's perception of libraries and say that in telling the library story:

- Libraries must be portrayed as high-touch first and high-tech second.
- Root all discussions of technology in books and reading
- Teach the public that the librarian is an information navigator
- Recognize the powerful connections Americans make between libraries and effective parenting.

Marengo passes library referendum bond vote

Marengo voters recently approved a bond referendum worth \$800,000 to renovate and add on to the community library. The entire project will cost \$2.1 million.

There were 296 residents voting in favor of the measure and 172 voting against it.

According to the *Pioneer-Republican* newspaper, Friends of the Marengo Public Library fund-raising committee commented, "We have confidence in the Marengo voting public. They obviously agree that the project needs to go forward and are willing to add tax resources to all the other funds. We're very happy with the outcome."

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Iowa Ethics and Campaign Disclosure Board answers questions about 27 cent tax levy

(The following article was written by Charlie Smithson of the Iowa Ethics and Campaign Disclosure Board at the request of the State Library. The Board's web address is <http://www.state.ia.us/government/iecdb>. Click on ethics.)

A library tax levy election is a "ballot issue" and is subject to the campaign laws in Iowa Code Supplement chapter 68A as administered by the Iowa Ethics and Campaign Disclosure Board (Board). This article is to help explain the law. Nothing will harm a campaign effort more than a complaint being filed with the Board.

There are two major areas that are at issue. The first is public disclosure of campaign activities. The second, which is of particular interest to library staff, is the use of library resources to advocate for the levy.

If a group raises, spends, or incurs debt in excess of \$750 to advocate for or against the levy, the group must register a campaign committee. The group does this by filing a Statement of Organization with the Board. The form must be filed within ten days of crossing \$750. If a group does not exceed \$750, it is not required to register a committee. The group must still comply with other applicable campaign laws.

If a group is required to register a committee, it must also file a report five days before the election disclosing campaign activities. This includes listing the names of persons who have contributed money or items in excess of \$25 to the committee and expenditures of committee funds in excess of \$5. The Board provides educational items on proper reporting to the chair and treasurer of a committee. All reports are posted on the Board's Web site for public viewing.

Most campaign materials require a "paid for by" attribution. If a committee is registered, the attribution must say "paid for by" and the name of the committee. If someone other than a registered committee paid for the materials, the attribution must include the mailing address of the person. As some materials do not need an attribution, persons should contact the Board for guidance prior to production and distribution.

The second important area is the use of library resources. Iowa Code section 68A.505 prohibits the expenditure of public funds for political purposes. The Board has issued several advisory opinions and has adopted administrative rules providing guidance on the application of the law. The following are common situations that library personnel should understand involving permissible and impermissible uses of library resources for political purposes.

Resolutions and proclamations:

The law specifically permits the library board to discuss, debate, and vote on a resolution or proclamation expressing the opinion of the board on a library tax levy.

Signs on public property:

As a general rule, campaign signs may not be placed on any government property including property designated as the public right-of-way. An exception exists for government property that is made available to any person to place a sign. An example would be a public bulletin board at the library. If the library permits any person to place material on the bulletin board, it would be permissible for a political group to place material on the bulletin board.

E-mail and Web sites:

Clearly, library computers cannot be used to create campaign flyers, brochures, and other political materials. As public funds are used to pay for library computers and there are often transactional costs associated with e-mail accounts and Web site maintenance, e-mail sent over library computers and Web sites should not be used to advocate for the levy.

Communications:

Library resources may be used to produce and distribute communications that discuss the levy but do not contain words or symbols that advocate a position or exhort anyone to vote in a particular manner. Libraries are encouraged to submit communications to the Board for review prior to distribution.

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Iowa Ethics and Campaign Disclosure Board answers questions about 27 cent tax levy *(Cont. from Previous Page)*

Time:

Library staff may campaign so long as they are not on duty or use library resources. Members of the library board may also campaign so long as library resources are not used. The use of job titles in campaign materials is permitted.

Smithson also took the time to answer some of the questions that came up during September's Town Meetings.

Question 1: Libraries routinely let members of the public use library equipment such as data projectors, photocopiers, etc. Could a library board member or member of a Friends group who were working to pass the 27 cent levy use library equipment? As long as they were subject to the same rules as any member of the public (such as paying for photocopies), could they use the equipment?

Answer: The Ethics Board permits political groups to use governmental resources so long as they are subject to the same rules that other groups from the public must follow.

Question 2: Could a library board member help with getting signatures on the petition? Library board members are volunteers usually appointed by the mayor and city council and are not staff.

Answer: Yes, there is no problem with board members helping get signatures.

Question 3: How do you define "outside of work time" for someone who is salaried? The question relates to most public library directors who are "exempt" - they are paid a salary rather than hourly. When are they considered off duty?

Answer: Time for salaried folks is tricky. My suggestion would be to have them do the work during what most people would not consider the "work day." For example, anything prior to 9:00 a.m., after 4:30 p.m., and on weekends would be fair game.

The Board's staff is available to answer questions concerning campaign activities. In addition, the Board's Web site at www.iowa.gov/ethics contains a great deal of useful information. Please feel free to use these resources when questions are raised.

Council Bluffs library sends books to U.S. soldiers in Afghanistan

When the wife of a National Guard soldier stationed in Afghanistan told a librarian at the Council Bluffs Public Library that her husband missed good reading material, the library staff and the community stepped up to the plate.

Librarian Mary Carpenter put out a call to the public asking for donations and the response from the community has been tremendous.

"So far we've sent more than 1,104 books, we have about another 600 waiting to be mailed, and the donations are still coming in," said Carpenter. "What's really needed now is money to pay for shipping."

Carpenter said the project has been a rewarding experience.

"The staff here at the library has been a tremendous help, especially Debbie Miller who has taken on the task of packing and shipping the boxes," said Carpenter. She noted that the Friends group has also been very supportive.

The Council Bluffs soldier told his wife that he puts boxes on helicopters and trucks and sends them to the 11 cities in Afghanistan where U.S. soldiers are stationed.

That is except for a box full of mystery writer V.C. Andrews' books. The soldier's excited boss walked away with those.

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Most libraries required to submit accreditation and standards report by January 31

The 4th edition of *In Service to Iowa: Public Library Measures of Quality* has been substantially revised. Therefore, with the exception of those libraries that are accredited through June of 2006 and June of 2007, all public libraries will be required to submit a new "Application and Report Form for Accreditation and Standards," due January 31, 2005. The information provided in these reports will allow the State Library and the Library Service Areas to more accurately track the progress of libraries in meeting each of the 75 measures in *In Service to Iowa*.

The reports will also be used to determine each library's tier status for Direct State Aid payments in FY2006.

Libraries must submit the "Application and Report Form for Accreditation and Standards" by January 31, 2005. Libraries accredited until June 30, 2006 or June 30, 2007 do not need to submit an application. A list of these libraries and an Application and Report Form for Accreditation and Standards is available at <http://www.silo.lib.ia.us/for-ia-libraries/accr-and-standards/index.html>.

State Library develops new, improved Iowa patents database

The State Library's patents database (1843-1974) has been improved with new searching features (<http://www.silo.ia.us/patents>). The Iowa inventors online index allows people to browse by location or patent keywords: last name of inventor, title of invention, year(s), or patent number. New features allow searching not only by town, but by county.

When searching for the last name of an inventor, researchers can now search by exact spelling. (You will not pull up "Ohlerking" when you enter "King.") In addition to doing combined searches, the database now allows users to sort findings by date, place, inventor or invention. Finally, researchers can now search by types of patents: utility, design, plant, reissue, and defensive publications. Patent drawings may be searched using the U.S. Patent and Trademark website (<http://www.uspto.gov>).

For more information, call Karon King, State Library, 1-800-248-4483, karon.king@lib.state.ia.us.



Certification update

Congratulations to the following public library staff certified for the first time through the State Library's Iowa Certification Program for Public Librarians.

Monica Beemer, Ocheyedan
Bonnie Daemmrch, Maquoketa
Debra Eisentrager, Dumont

Ruth Fatchett, DeWitt
Lynn Gates, Davenport
Michelle Hellmer, Dubuque
Elaine Reitz, North Liberty
Christie Struecker, Fenton
Nancy Trask, Winterset
Tina Walter-Harding, Melbourne
Renee Wells, Paton

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Join THE Pathfinder Project

Have you ever wished you could hand your patrons a piece of paper that would help them find the information they are looking for? Then THE Pathfinder Project is for you! This LSTA-funded project provides pathfinders on a variety of topics, a template so you can easily create your own pathfinders on topics of your choice, and a place to share those pathfinders with other librarians. The project originally developed the template and 10 pathfinders on topics from biography to breast cancer to Iowa history. In the short time since the website and project were launched, your colleagues have contributed more pathfinders and we are looking for more—from you! Please check out the project's website and the resources on it. Contribute to the project, and check back often for new pathfinders! <http://www.THEpathfinderproject.org>

State Library receives group services offer from OCLC; task force to evaluate it

The State Library has received a bid from OCLC which would provide unlimited access to a single statewide union catalog of library holdings based on OCLC. It would be an Iowa subset of WorldCat, plus unlimited cataloging and an interlibrary loan system, and would replace the Locator and SILO Interlibrary Loan.

There are several advantages to the offer:

- It would allow librarians to easily catalog books and audiovisual materials and download the MARC record to the library's automation system and automatically add holdings to the statewide catalog
- It would allow for one statewide catalog and interlibrary loan system, rather than two.

- It would allow users to search both the statewide and the nationwide catalog, and easily request an item.

- Users would find just one holding for items owned by many libraries, rather than many -- and when a large print edition of a book is requested, librarians would actually get one!

- It would allow customers to search their library's holdings from home, even if the library does not have an online catalog.

The Iowa Commission of Libraries has charged a statewide task force to evaluate the advantages and disadvantages of the offer, as well as the price. The group, which met for the first time on September 28, consists of users and non-users of OCLC, with librarians from university, college, and community college libraries, as well as large, medium and small public libraries.

Members of the task force pictured above are, seated from left, Katherine Martin, University of Northern Iowa; Barb Schultz, North Central Library Service Area; Kim Earnest, Mediapolis Public Library; Jane Campagna, Scott Community College; Mary Heinzman, St. Ambrose University; Carol French Johnston, Waterloo and Cedar Falls public libraries; standing back row, from left, Gerry Rowland, State Library; Barb Corson, State Library; Tena Hanson, Milford Public Library; Sandy Dixon, State Library; Paul Roberts, Clarke College, and member of the Iowa Commission of Libraries; Ellen Petty, Garner Public Library; Greg Cotton, Cornell College; Karen Burns, Southwest Iowa Library Service Area; Mary Wegner, State Librarian; Jeannie Stone, Bayard Public Library; Alan Schmitz, SILO Coordinator; and Mike Wright, University of Iowa. Not pictured are Marie Harms, Clive Public Library; Beth Marie Quanbeck, Central Iowa Library Service Area; and Carole Stanger, Atlantic Public Library.



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After long tenure, Haigh resigns from state government

Nancy Haigh, system administrator for the State Library of Iowa, recently resigned to begin working with her husband in the private sector.

Nancy began working as a librarian for the Iowa Utilities Board in 1984 right after completing her Master's Degree in Library Science. In 1998, she became head of Information Services for the State Library and spent many hours making sure the Iowa Legislature and especially the caucus staff were aware of the services available at the library.

Later, Nancy began working as the State Library's system administrator, making sure library computers and other programs were up and running. The State Library staff wish Nancy and her husband the best of luck in coming years.



Nancy Haigh at her going away party.

U of I announces 36th annual Festival of Books for Young People

Hopping the Fence: Stories that Help Us Connect is the theme for this year's Festival of Books for Young People on Saturday, October 30, 2004 at the Iowa Memorial Union, Iowa City. Presenters will be Jacqueline Woodson, E.B. Lewis and Kashmiri Sheth. There will also be an extensive exhibit of new books for young people. The cost for the program is \$48, or \$56 for the program and lunch.

For more information and a registration form, visit <http://www.uiowa.edu/~libsci/festival>, or contact Jane Bradbury, jane-bradbury@uiowa.edu, (319) 335-5709. The festival is sponsored by the School of Library and Information Science, University of Iowa.

Important Dates - 2004

October

October 13-15 - ILA Annual Conference - Sioux City

October 15 - Annual Public Library Survey due at State Library

October 17-23 - Teen Read Week

October 25 - Iowa Commission of Libraries Meeting, State Library

November

November 5 - ILA Annual Planning Meeting

November 11 - Veteran's Day holiday, State Library closed

November 15-21 - Children's Book Week

November 25-26 - Thanksgiving Holiday, State Library closed

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Still time to sign up for Gates training programs

The State Library received a Gates Training Program Grant “to promote long-term sustainability of public access computing in public libraries and to assist the State Library in meeting the ongoing needs of public libraries for training in the use of information technology resources.” There will be training for public librarians at eight locations around the state, in fall 2004 and again in spring 2005. The three topics offered for the fall are:

- **Teaching Computers to the Public** - When offering computer and Internet training classes to the public, the planning stage is the most important. Without a well thought out plan of action, including not only what topics to cover but also how to cover them, even a popular topic will fail to produce students that have learned from the experience. This workshop, designed for librarians and library staff involved in current or future planning of computer training for the public, will take the attendees through the many stages of planning such workshops. Attendees will come out of the workshop with at least one training outline and the knowledge needed to develop workshops to present in their library. Topics covered in this workshop will include:
 - Determining which workshops to offer the public
 - Deciding on just what topics to cover and in which order to present them
 - Picking the equipment needed for the workshop
 - Developing materials to be distributed during the workshop
 - Customizing the workshop for different lengths of time and audiences
 - Compare the developed workshop to those of existing workshop
- **Tech Support on the Fly** - The printer jams. The computer locks up. The network goes down. All of these problems and more happen when you allow the public to use the library’s computers. This workshop will offer practical tips on how to deal with these problems and more. Topics will include: basic computer upkeep (scandisk & defrag); keeping your computer clean (what to do with all those temp files); the computer’s frozen, now what?; testing your network connection (Ping & Traceroute); keeping your computers virus free.
- **Security in the Real World** - Even when your computers are running just as they should, patrons may be doing things with them that you don’t want them to do. This workshop will focus on basic security options and software available to help you control your computers. Topics will include: “freezing” your computers; controlling printing; reservation systems; protecting patron privacy. This workshop will be mostly discussion and demonstration.

The sessions are for public library staff who assist the public in use of library computers or are responsible for the library’s computers. Michael Sauers, an Internet trainer from BCR, will lead the workshops. There is no fee and three contact hours will be provided.

For more information, including schedules and application forms, visit <http://www.silo.lib.ia.us/for-ia-libraries/continuing-ed/gates-training-iowa.htm>.

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Corson spends two weeks in Bulgaria

In the second phase of the American-Bulgarian Library Exchange (ABLE), Barb Corson of the State Library traveled to Bulgaria for two weeks in September with four other Americans. The trip began with a three-day workshop in the capital, Sofia.

Twenty-four Bulgarian librarians participated and each agreed to use the information to develop a Community Information Center (CIC) in their libraries. The CIC's contain information about resources, activities and services in the community and makes the information available on a website and/or a printed directory. Topics included fundraising, collaboration with community groups, marketing and working with local government.

Corson provided a train-the-trainer workshop to 10 librarians based on the principles of adult learning and how to make a workshop dynamic and interesting to participants. Said Corson, "The librarians were very interested because in Bulgaria, a typical day-long workshop consists entirely of lectures. Needless to say, they found our 'American style' of training to be a novelty and said they enjoyed being engaged and actively participating."

Corson was able to spend five days traveling to different towns in Bulgaria to visit libraries, meet with officials and explain the benefits of the ABLE project. In addition to the librarian exchanges and the workshop, Corson said each library in the project will receive a computer. A website is being designed so they can share information about the development of CICs in Bulgaria. Said Corson, "It was educational to see where Bulgarian librarians are in their various developmental stages and to hear about some of their projects to serve patrons. Working together, we all benefit." For more photos, visit <http://www.silo.lib.ia.us/for-ia-libraries/tell-library-story/barb-bulgaria/index.htm>.



Corson sits on a bench in the book market in Sofia, Bulgaria with the statues of two of the country's famous authors. Vendors bring their books out of their shops and onto the sidewalks everyday.

Something for everyone at this year's Town Meetings

Fans of the game show Family Feud had a special treat at this year's State Library/Library Service Area Town Meetings. It was the Osbournes vs. the Osmonds with emcee Richard Karns (Gerry Rowland). Who would have guessed they knew so much about Iowa libraries?

Three hundred and eighty people attended this year's meetings in Mason City, Waterloo, Iowa City, Clarinda, Storm Lake and Urbandale.

Participants heard about "The State of Iowa Libraries" from State Librarian Mary Wegner, Library Service Area staff, and Kay Weiss and Kate Martin from the Iowa Library Association.

The morning session also included information on the special library levy (see pg. 3).

Afternoons included three breakout sessions: "In Service to Iowa: Public Library Measures of Quality," (Mary Wegner and Gerry Rowland), "Library Legal Issues," (Sandy Dixon) and "Personal Safety in the Library" (Emily Weaver, Southeastern Library Service Area; Roy Kenagy, Central Iowa Library Service Area, and Steve Cox/Annette Wetteland, State Library - all of whom presented on different days.)

The vast majority of those who have completed their surveys online thought the time was well spent. As one attendee noted, "I plan to implement strategies to focus on making my library a wonderful place for patrons to spend their time. Patrons already love coming here, but with what I've learned at this town meeting, I can make it even better."



The Osbournes, from left, Jack (Deb Tobias, EC LSA), Kelly (Emily Weaver, SE LSA), & Sharon (Annette Wetteland, State Library)



The Osmonds, from Left, Donnie (Steve Cox), Marie (Sandy Dixon) and Debbie, Donnie's wife (Mary Wegner), State Library staff

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Iowa Commission of Libraries - Minutes August 2-3, 2004 - State Library of Iowa

Date: August 2, 2004

Location: Radisson Hotel
6800 Fleur Drive
Des Moines, Iowa

Present: David Boyd, Pam Bradley, Monica Gohlinghorst, Eldon Huston, Paul Roberts, Dale Ross and Berta Van Ekeren

Staff: Mary Wegner, Sandy Dixon, and Carol Simmons

Mary Wegner welcomed those present and thanked them for their contributions to the Iowa library community. Sandy Dixon led a discussion of citizen boards and why they are important. The Board reviewed and discussed Iowa code sections 256.51 and 256.52, which list the duties of the Iowa Commission of Libraries and the State Library.

1.0 Board Evaluation

Dixon distributed forms for individual self assessment and board assessment. Responses to the board assessment forms were discussed and five goals were identified for the coming year. The goals are: (1) Strengthen orientation for new Commissioners; (2) Develop list of potential future members of the Commission, to have ready when vacancies occur; (3) Begin a regular schedule of review of State Library policies; (4) Attend library openings in Commissioner's part of the state; and (5) Enhance communication with LSA leadership. Commissioners agreed that the assessment was a valuable tool and that it could be useful for other library boards of trustees. The meeting adjourned at 4 p.m. The Budget Subcommittee met after the formal retreat and adjourned at 4:45 p.m.

Date: August 3, 2004

Location: Radisson Hotel

Present: David Boyd, Pam Bradley, Monica Gohlinghorst, Eldon Huston, Paul Roberts, Dale Ross and Berta Van Ekeren

Staff: Mary Wegner, Sandy Dixon, Carol Simmons, Annette Wetteland, Barb Corson, Judy Jones, Gerry Rowland, Mary Cameron, Nancy Haigh, Steve Cox

1.0 Set Agenda

Agenda was set as mailed.

2.0 Approve Minutes

Huston requested correcting misspelling of his name. Corrections will be made. Minutes were approved with corrections.

3.0 Financial Report

Cox reported on the financial condition of the State Library starting with a recap of the past year's activities. Cox reported that the State Library plans to offer some previously appraised book volumes for sale. Cox reviewed a budget summary showing the last four years of both state and federal expenditures. Huston asked about the number of FTEs. Two of 20 state-funded positions have been eliminated since 2001. One federally-funded position, in the SILO office, has been added. At present, 414 public, academic and hospital libraries have renewed EbscoHost; last year's total was 468 but renewals are still coming in. Huston moved to accept the financial report, Boyd seconded. Motion carried.

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4.0 Communications

A. Special Reports

1. State Library retrospective - Nancy Haigh

Wegner introduced Nancy Haigh to the Commission and explained that Haigh is resigning effective August 12. Haigh, who began working in state government in 1984, reviewed changes she has seen. She served as a librarian for the Iowa Utilities Board, as head of Information Services at the State Library and also as the information technology consultant for the State Library. Haigh was also a key part of the State Library's recent major renovation. She thanked the Commission for their work and support.

B. Commission Reports

Bradley reported that Southeastern Community College has bought the old Mount Pleasant Carnegie library building; it will not remain a library but it will be used as an educational center. Gohlinghorst reported that the All Iowa Reads Committee will be meeting in two or three weeks to choose the 2005 book, which will be announced at the ILA conference in October. Ross reported that he and Wegner attended the ALA conference in Orlando.

C. State Librarian's Report

Wegner reported that a major grant request was sent to the Gates Foundation on August 2, and that the State Library should receive a response by September 24, 2004. A list of Town Meetings, with names of participants, dates and locations was distributed, and other upcoming continuing education opportunities were mentioned. This year's Town Meetings will include a game show and a session on the 27 cent levy. Commissioners and Iowa librarians are encouraged to sign in at the new Iowa WebJunction web site: <http://ia.webjunction.org>. The Iowa Library Association's first Leadership Institute begins on August 3 and will be held on the Central College campus. The State Library has committed LSTA money to help underwrite this project, and Sandy Dixon and Mary Wegner have served as members of the ILA Leadership Task Force.

D. Library Service Areas Report - None

5.0 Public Comment - None

6.0 Action Items

A. Certification of NW LSA Board Appointment

Dixon reported that Charles LeMaster, public services librarian at Western Iowa Tech Community College, has agreed to serve as the Community College representative for the Northwest LSA Board. No responses were received. Boyd moved to certify the appointment, Bradley seconded. Motion carried.

B. In-Service to Iowa: Public Library Measures of Quality, 4th edition

Wegner thanked all who participated on the Task Force, including Gerry Rowland, Sandy Dixon, Mary Cameron, Berta Van Ekeren, and Monica Gohlinghorst. Six task force meetings were held, plus two ICN sessions (40 sites each – one morning and one evening session) for public comment. Rowland explained the process of developing the new edition of the standards. Discussion of the standards followed. Huston moved to approve the standards as drafted; Roberts seconded. Motion carried.

C. State Library budget request

Wegner explained the new budget process the Governor's office will use to develop his budget recommendations for fiscal year 06. The process is called "Purchasing Results", and departments are asked to request funding by developing and justifying offers of services to be provided to Iowans. The State Library and Library Service Areas are working together to coordinate their offers. Wegner recommended that the State Library develop three offers: one offer for Direct State Aid, Open Access and Access Plus; a second offer of the proposed OCLC group services; and a third offer consisting primarily of the State Library's statewide library services and the

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(Cont.)

EbscoHost statewide contract. The Commission discussed various strategies and endorsed Wegner's recommendation. Van Ekeren moved to charge Wegner with proceeding to develop plans that will best meet the needs of the Iowa library community. Gohlinghorst seconded. Motion carried. A second Commission budget subcommittee meeting will be called if necessary.

D. Election of Commission officers

Gohlinghorst and Bradley, members of the nominating committee for Commission officers, recommended that Ross continue as Chair and Huston continue as Vice Chair. Both accepted. Boyd moved to approve the subcommittee recommendation; Bradley seconded. Motion carried.

7.0 Discussion Items

A. Calendar review for 2005

Ross suggested this be postponed until the October meeting. Wegner suggested that the Commission set the retreat date for next year so Simmons can confirm with Hotel Pattee in Perry. The Commission agreed to set the retreat date of August 1-2, 2005.

8.0 Adjournment

The meeting was adjourned at 10:30 a.m.

**NEXT MEETING: Monday, October 25, 2004 (note date change from October 19)
Ola Babcock Miller Building, State Library, Des Moines**